



## Lincoln City Football Club – Matchday Medical Team

### Job Description – Event First Aider

<b>Department</b>	Event Medical Team
<b>Job Title</b>	Event First Aider
<b>Salary</b>	£9.50 an hour
<b>Contract Type</b>	Casual Worker
<b>Responsible To</b>	Event Medical Team Leader
<b>Regular Working Hours</b>	Working hours for this role will usually be un-social, including working evenings, weekends, and bank holidays as part of a casual, irregular work pattern. The exact working hours for the post holder will vary dependant on the events being held at the LNER Stadium.

#### **Disclosure and Barring Service (DBS)**

This is a regulated role which requires an Enhanced DBS with Adult and Child Barring List check.

#### **Purpose of Role**

The purpose of this role is to work as a qualified First Aider as part of the Lincoln City Football Club Event Medical Team. As a Event First Aider you will be expected to respond to a range of medical incidents within the LNER Stadium footprint and provide emergency first aid to members of the public, contractors and employees attending events at the LNER Stadium. The role holder will be expected to act within the role defined by Lincoln City Football Club which has been produced alongside guidance from the Health and Safety Executive (HSE) and the Sports Grounds Safety Authority.

Within the role of Event First Aider, you will not be involved in the treatment and management of injuries/illness suffered by any players or officials.

#### **Key Duties and Responsibilities**

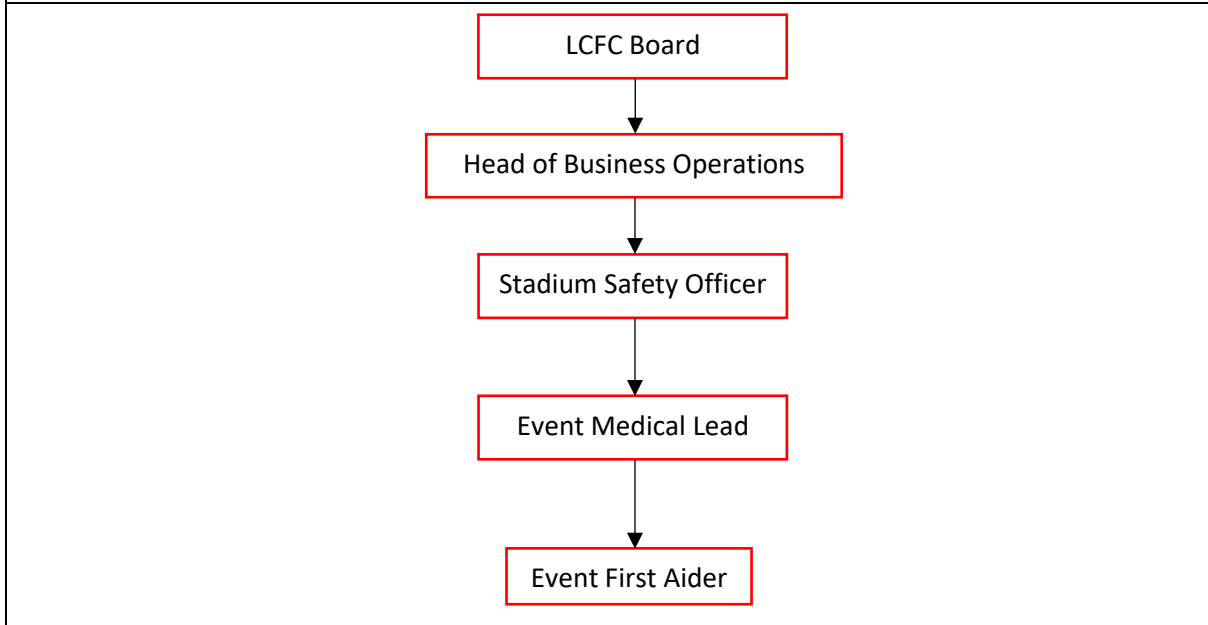
##### **General:**

- Carry out duties in accordance with all relevant policies and procedures, including but not limited to, the Health and Safety at Work Act, Lincoln City Football Club Scope of Practice, and the Lincoln City Football Club social media policy.
- Actively participate in all training and performance review activities relevant to your role.
- To maintain the current quality of service provision, regularly evaluating your own work and seeking to make improvements to current working practice.
- To safeguard and promote the welfare of all children, young people, and adults at risk of harm.
- To be vigilant and take an active role in supporting event safety and security operations.

**Specific:**

- Report directly to the Medical Team Leader
- Work within your scope of practice to assess individuals to identify the nature and cause of their injury/illness.
- Administer emergency first aid treatment in accordance with your scope of practice and identify situations that are outside of your scope of practice and escalate accordingly.
- Complete accurate and concise records for all advice and treatment given within your role on the appropriate Lincoln City Football Club patient report form.
- Ensure all equipment is in date, in good working condition and cleaned in accordance with the Lincoln City Football Club Infection Control Policy. Raising any concerns to the Event Medical Lead.
- Have a good understanding of how to maintain safety within the stadium and understand the actions that need to be taken in the case of an emergency to maintain safety for all in attendance.
- Always operate with honesty and integrity and raise any concerns through the appropriate channels.

**Organisational Chart**



<b>Personal Skills/Characteristics</b>	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications and Training</b> First Aid at Work certificate (or Equivalent) Qualification in moving and handling patients. Qualification in the use of medical gases Qualification in the use of medication	X	X X X
<b>Experience</b> Experience of providing emergency first aid. Experience of working in a pre-hospital environment. Experience of working in a sports stadium. Experience of working in a multi-disciplinary team.	X	X X X
<b>Skills and Knowledge and Personal Qualities</b> Ability to communicate with all age groups. Excellent time management. Ability to produce and maintain accurate written records. Ability to work independently. Ability to work as part of a larger multi-disciplinary team. Positive attitude to problem solving. Leadership skills and qualities. Knowledge of local healthcare pathways and referral process.	X X X X X X	X X

#### **Fitness for Role**

The post holder is required to undertake moving and handling as part of the role. You must be physically able to undertake moving and handling activities, including the ability to move a patient up and down a flight of stairs using appropriate moving and handling equipment.

The post holder must also be able to provide a range of emergency first aid procedures including adult resuscitation. It is expected that the post holder will be able to undertake adult resuscitation including AED usage for a minimum of 4 minutes.

The post holder's fitness for role will be assessed as part of the recruitment process using observed structured clinical examinations, including a BLS scenario and moving and handling exercise.

#### **Job Description Produced By**

Andrew Doughty on 25/03/2021

*The document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation. All employees may be required to undertake any other duties as may be reasonably required. Lincoln City Football Club & Foundation is an equal opportunities employer.*